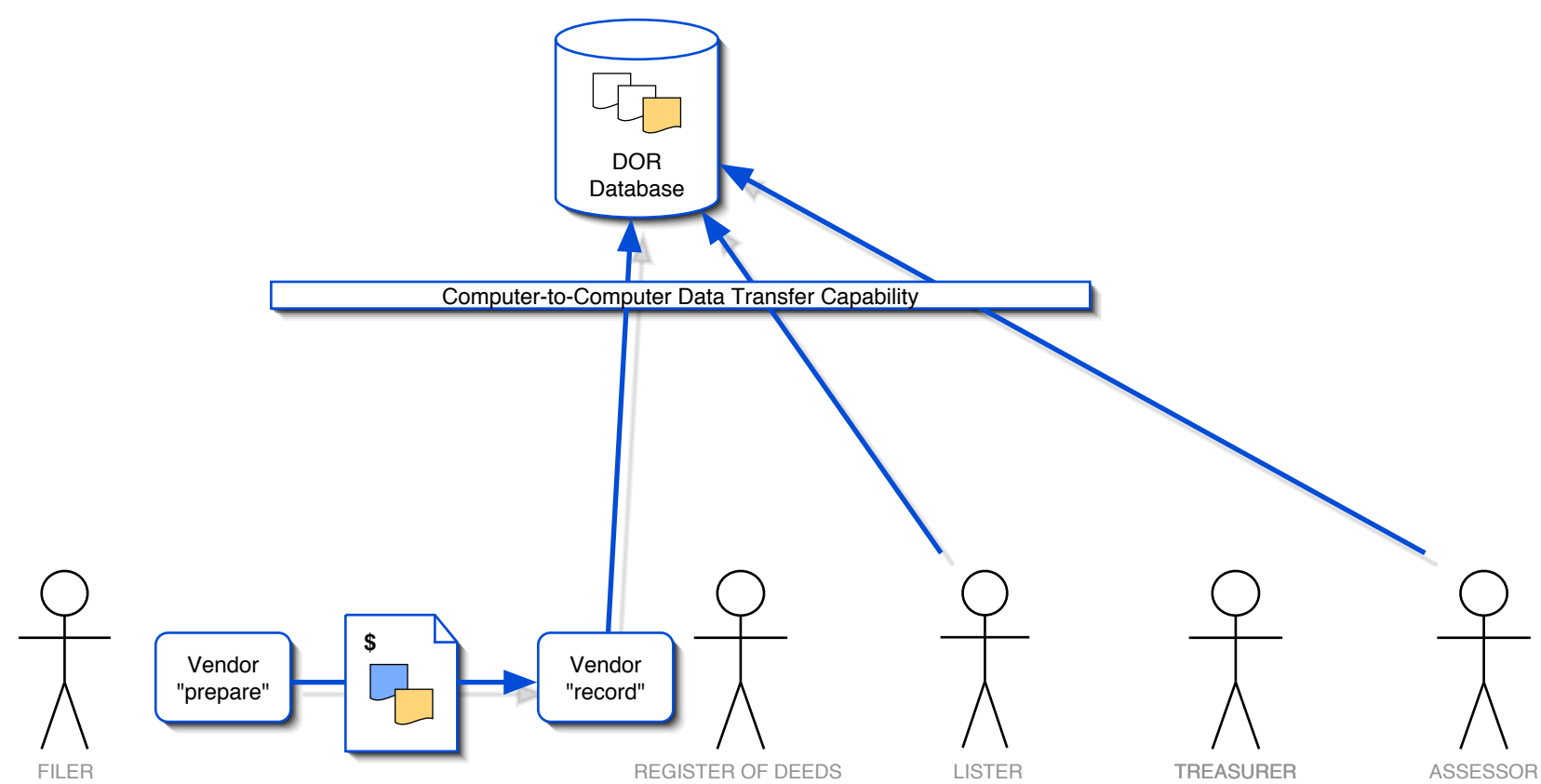


Proposed Design for the Electronic Filing of Real Estate Transfers

FEWER FEATURES
The minimum set of features needed for the Brown County pilot project

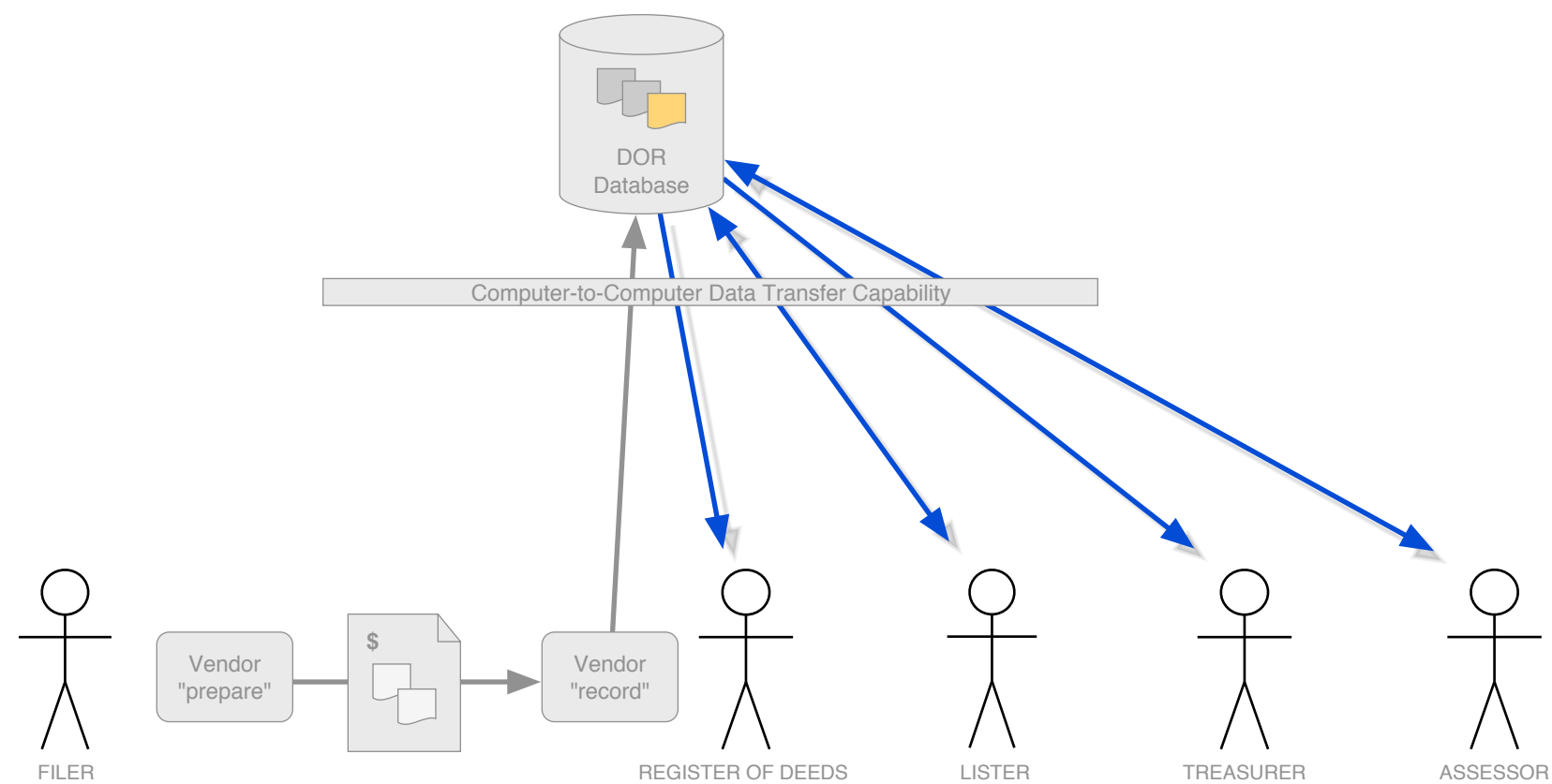


Allow Computer-to-Computer Data Transfer

The filer—a title company, abstract or law office—uses a vendor software package to send real estate transfer information, along with the transfer fee, to the register of deeds.

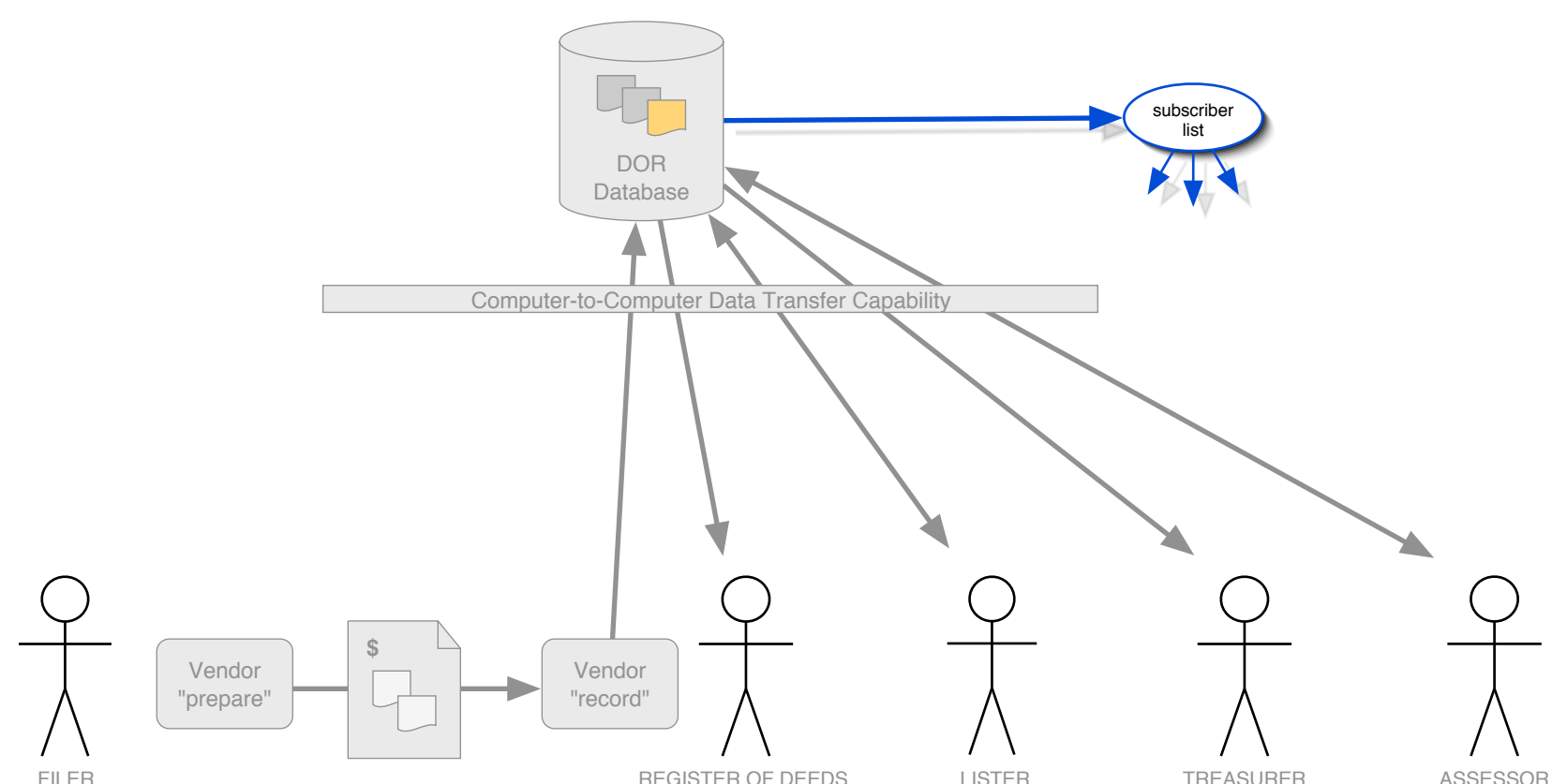
When the register of deeds records the transfer, the software package will send RETR data to the Department of Revenue. Simple transfers can be recorded automatically.

Authorized users, such as the property lister and assessor, can amend RETR data using vendor-provided features.



Add Ad-Hoc Query Feature

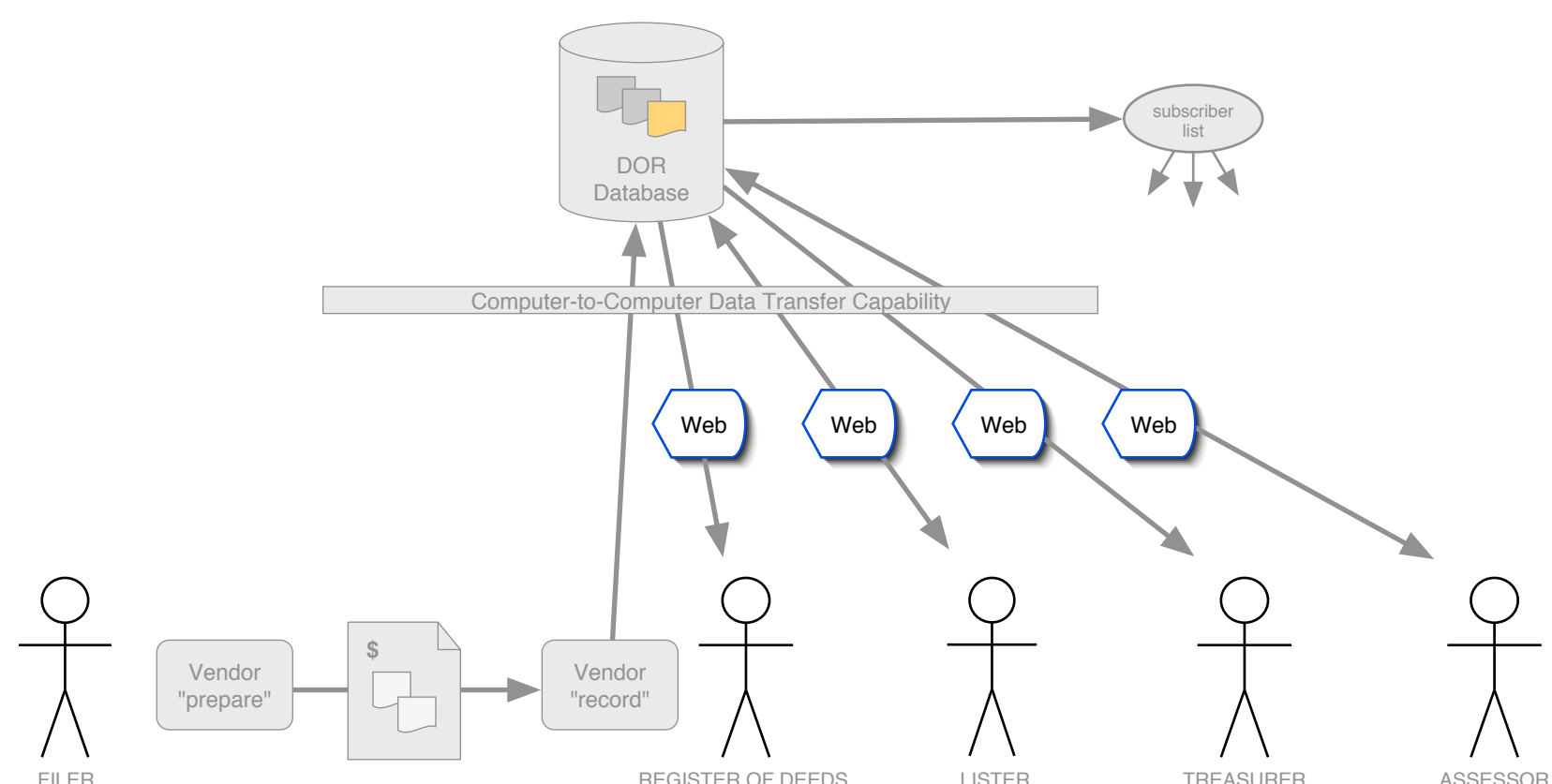
Authorized users, such as county officials and assessors, can retrieve a set of RETRs matching selection criteria, such as date range or document number range. These queries are made using vendor software, or using DOR-provided queries to load data directly into desktop applications like Microsoft Access and Excel.



Implement Subscriber List

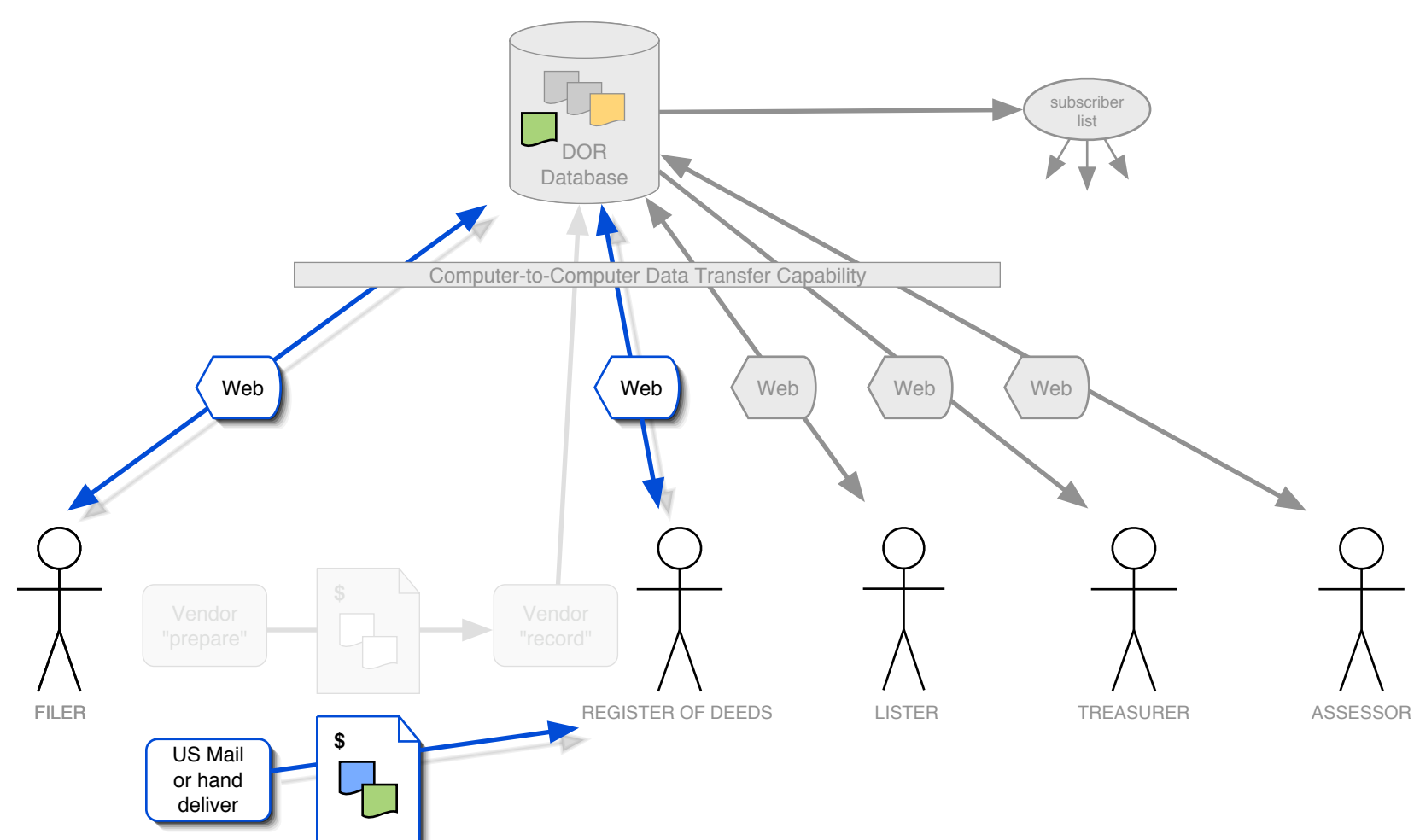
A subscriber is a consumer of RETR data. Subscribers are automatically sent RETR data when RETRs are recorded or amended. A subscription specifies county or municipality, and how often to receive notifications (daily, weekly or monthly).

The subscriber feature facilitates work flow and automatically provides data to county officers, assessors, and other consumers of RETR data.



Add DOR Web Site for Ad-Hoc Queries

This allows authorized users to view and update RETR data online.



Add Features to Automate Transfers Using Paper Deeds

Counties *without* integrated software packages use these features to prepare and record RETRs.

The filer uses a Web application to send a validated electronic transfer return to DOR. At the same time, the application prints a transfer summary sheet. The filer mails the summary sheet, along with the deed and payment, to the register of deeds. The register of deeds then goes online to fetch and record the electronic transfer.

MORE FEATURES
The set of features needed to support all counties